



**Region 2 Caucus**

**Date:** Sunday, June 9, 2019

**Time:** Sunday, 4: 00 PM

**Location:** Hilton Portland Downtown  
Skyline 1  
921 SW Sixth Avenue  
Portland, OR 97204

**Our Purpose:** *We improve people's quality of life through infrastructure development.*

**Mission:** *We empower professionals by elevating ethics, learning, and a standard of excellence within the global infrastructure real estate community.*

**Core Values:**

- **Integrity:** *We are role models that embody the highest standard of ethical practice.*
- **Excellence:** *We constantly improve our products, our services and ourselves.*
- **Flexibility:** *We embrace our continually changing environment to adapt to the needs of our stakeholders.*
- **Collaboration:** *We engage our members, partners and other stakeholders to build a shared body of knowledge and experience.*
- **Leadership:** *We shape our future through courage, clarity and transparency.*

- 1) **Call to Order**.....Teri Morgan, SR/WA, R/W-NAC, R/W-RAC
  - Call to order at 4:02pm.
- 2) **Chapter Roll Call and Voting Delegate Confirmation**.....Erin Newberry, SR/WA, R/W-NAC, R/W-RAC
  - Chapter 8 Houston – Present
  - Chapter 33 Oklahoma – Present
  - Chapter 36 Dallas/Fort Worth – Present
  - Chapter 39 South Texas – Present
  - Chapter 43 Baton Rouge – Present
  - Chapter 51 Arkansas – (1) Present/(1) Absent
  - Chapter 74 Austin – Present

A quorum was confirmed and chapters provided confirmation of the designated voting directors attending the forum.

- 3) **Introduction of International Officers** .....Teri Morgan, SR/WA
  - Chair Teri Morgan welcomed Past International Presidents Wayne Goss and Lisa Harrison.
- 4) **Approve Minutes from Spring Forum**.....Erin Newberry, SR/WA
  - Maggie Schedler made a motion to approve the minutes as distributed via e-mail on June 3, 2019; Lori Bible seconded the motion. The motion passed.
- 5) **Donation to International Education Foundation**.....Teri Morgan, SR/WA
  - In alignment with donations in 2018, the Chair requested a motion to approve a donation of \$2,500.00 to RWIEF and \$1,000.00 to the Canadian RWEF.
  - Lisa Harrison asked if donations could be earmarked for specific educational needs; David Sinclair stated funds could be earmarked but a plan to utilize the funds must be received and approved by the Education Committee. Following discussions regarding a new/pilot course for 505 Advanced Residential Relocation and the need for the manual to be printed in color, Lisa Harrison made a motion to increase the donation to the RWIEF to \$5,000.00 and the funds be earmarked specifically

to offset the increased printing costs to print the participant manual in color. Georgia Snodgrass seconded the motion. The motion passed.

- Georgia Snodgrass made a motion to increase the donation to the Canadian RWEF to \$2,000.00. Wayne Goss seconded the motion. The motion passed.

**6) IEC Candidate Presentation.....Teri Morgan, SR/WA**

- Ana Rausch, SR/WA for IEC Vice Chair
- Brett Farner, SR/WA for IEC Secretary
- Judy Jones, SR/WA for IEC Secretary
- Stewart Anderson, SR/WA for IEC Secretary
- Jacob Farrell, SR/WA for IEC Vice Chair

**7) Region 2 Financial Report.....Erin Newberry, SR/WA**

- \$25,307.18 as of June 2, 2019
- Balance Sheet and Profit & Loss Statement attached

**8) Region 2 Fall Forum Education Refresher.....Denise Skinner, SR/WA, PMP**

- The dates of the Region 2 Fall Forum and Education Refresher Seminar is July 31 – August 2, 2019.
- Course 505 – Advanced Residential Relocation Assistance and Course 901 – Engineering Plan Development & Application will be offered on Wednesday, July 31, 2019, as well as the golf tournament.
- Agendas will be forthcoming but the Region 2 Education Committee will meet Thursday morning before the forum.
- Education Sessions will be held August 1-2, 2019 and the Forum De-Brief (for Chapter Presidents and Vice Presidents only) will be August 2, 2019.
- Sponsorships are still available and registration should be open on the Housman website by the end of the week.

**9) Region 2 Professional and Young Professional of the Year.....Denise Skinner, SR/WA**

- Reminder that nominations for Professional and Young Professional of the Year are due by close of business July 27, 2019.

**10) 2020 Spring Forum & Symposium.....Denise Skinner, SR/WA**

- The Region 2 2020 Spring Forum will be hosted by Chapter 36 (DFW) with the possibility of an Eminent Domain Seminar.
- More details will be available after College Station regarding location and dates.
- The Region 2 2021 Spring Forum will be hosted by Chapter 43 (Louisiana).
- Rebecca Eguia announced that Chapter 8 will host the 2<sup>nd</sup> Annual Oil & Gas Symposium in Houston on February 26, 2020.

**11) Board of Director's Meeting.....Denise Skinner, SR/WA**

- Reminder to Chapter Voting Directors to check in with the INEC and sign the delegate book NLT Monday, 6/10/19.
- On Wednesday, prior to the BOD Meeting, the check in is 12:30 - 1:15 pm. The meeting will be 1:30 - 4:00 pm and all Chapter and Region Directors must attend the entire meeting.
- Randall Kopfer, Chair INEC, requested directors who had not already checked-in to meet with him after the Forum.

**12) International Conference 2020.....Denise Skinner, SR/WA**

- The 2020 International Education Conference will be held in Minneapolis, MN, June 21 – 24, 2020.

**13) Adjourn until Region 2 Education Refresher Seminar at A&M**

- July 31 – August 2, 2019

# Region 2

## BALANCE SHEET

As of June 2, 2019

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1001 Checking 1	25,307.18
<b>Total Bank Accounts</b>	<b>\$25,307.18</b>
<b>Total Current Assets</b>	<b>\$25,307.18</b>
<b>TOTAL ASSETS</b>	<b>\$25,307.18</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
<b>Total Liabilities</b>	
Equity	
3500 Retained Earnings	-1,676.75
Opening Balance Equity	27,606.86
Net Income	-622.93
<b>Total Equity</b>	<b>\$25,307.18</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$25,307.18</b>

# Region 2

## PROFIT AND LOSS

July 1, 2018 - June 2, 2019

	TOTAL
Income	
4020 Interest & Dividend Income	1.81
4090 Fall Seminar Income	6,172.00
4604 604-Envir Due Diligence and Li	265.00
<b>Total Income</b>	<b>\$6,438.81</b>
GROSS PROFIT	<b>\$6,438.81</b>
Expenses	
504 CONTRIBUTIONS, GRANTS, ETC PAID	
8004 Contribution - Other	5,000.00
<b>Total 504 CONTRIBUTIONS, GRANTS, ETC PAID</b>	<b>5,000.00</b>
60 SEMINARS & CONFERENCES EXPENSES	
5080 Region Fall Forum Expense	160.00
<b>Total 60 SEMINARS &amp; CONFERENCES EXPENSES</b>	<b>160.00</b>
80 General and Administration Expenses	
7300 Travel Expenses	562.00
7990 Website Expense	1,339.74
<b>Total 80 General and Administration Expenses</b>	<b>1,901.74</b>
<b>Total Expenses</b>	<b>\$7,061.74</b>
NET OPERATING INCOME	<b>\$ -622.93</b>
NET INCOME	<b>\$ -622.93</b>